



Schedule of fees for approval of testing laboratories and inspection bodies

valid with effect from 01.01.2021

1 General

The following fees apply to normal services provided by DIN CERTCO. The charges for these services take the form of fee units (**FU**), the current rate per fee unit being **EUR 54.00** plus VAT.

Payment of the fees is due as soon as the account is rendered.

2 Initial approval

2.1	Processing of application	5 FU
2.2	Review and evaluation of the documents	
	- Testing laboratory	15 FU
	- Inspection body	5 FU
2.3	If necessary, on-site assessment/witness audit (inland/foreign country)	at cost
	(inland/foreign country)	EUR 920.00/EUR 1,100.00 per day EUR 140.00/EUR 170.00 per hour plus travelling expenses
2.4	Preparation and evaluation of an assessment report	10 FU
2.5	Issue of the certificate of approval in German ¹	
	- Testing laboratory and inspection body	5 FU
	- in a second or additional language	4 FU
	- as printable file (300 dpi)	1 FU

3 Change or extension of scope of approval

3.1	Review and evaluation of the application documents and modification of certificate of approval	
	- Testing laboratory	20 FU
	- Inspection body	10 FU
	- If necessary, On-site assessment/witness audit	at cost (see point 2.3)
3.2	Preparation and evaluation of an assessment report	10 FU

¹ If the testing laboratory is recognised as an inspection body, a separate certificate of approval will be issued.

4 Surveillance

4.1	If necessary, on-site assessment	at cost (see point 2.3)
4.2	Preparation and evaluation of an assessment report	5 FU
4.3	Inspecting and evaluation of the documents and the assessment report	10 FU

5 Renewal

5.1	If necessary, on-site assessment	at cost (see point 2.3)
5.2	Preparation and evaluation of an assessment report	10 FU
5.3	Review and evaluation of the documents	
	- Testing laboratory	10 FU
	- Inspection body	5 FU
5.4	Issue of the certificate of approval in German ²	
	- Testing laboratory	5 FU
	- Inspection body	5 FU
	- in a second or additional language	4 FU
	- as printable file (300 dpi)	1 FU

6 Annual fee for maintenance of approval

(depending on the organisation and if in the year concerned no charge is made on the basis of points 2 to 5 above)

-	for one field of testing or inspection	5 FU
-	for every additional field of testing or inspection	1 FU

7 Flat-rate fee for administrative cost

A flat rate fee for administrative costs is charged for amendments made to certificates of approval (changes of name or address, etc.)

-	per action taken	4 FU
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8 Others

Other services, where not specifically mentioned, will be charged for on the basis of actual costs.

² If the testing laboratory is recognised as an inspection body, a separate certificate of approval will be issued.